



Automotive / Advanced Transportation Advisory		
MINUTES FOR Wednesday, May 9, 2018	11:30am	Applied Science, Diesel Mechanics – DM-11A
Members Present:	Anderson, Dorothy – Faculty, Automotive, COD Flores, Javier – Maintenance Supervisor, Sunline Transit Authority Hayes, Mike – Maintenance Supervisor, Sunline Transit Authority Kabel, Jeff – Work-based Learning Teacher, RMHS Panjabi, Raj – Owner, Inland Training Solutions Redman, Douglas – Chairperson, Automotive, COD Speigel, Nile – Paraprofessional, RMHS	
Recorder:	Prudence Bailey - CTE Transitions Specialist, COD	

AGENDA

1. Call to Order/Roll Call (11:45am)		
2. Action Item(s)		
2.1 Reports / Action Items		
DISCUSSION	The State has reduced the number of credits needed to complete a certificate from 18 to 12. As a result, the automotive / advanced transportation program will be adding and revising certificate programs.	
CONCLUSION		
FOLLOW-UP ITEMS		PERSON RESPONSIBLE
		DEADLINE
3. Certification		
3.1 New Certificate Proposal		
DISCUSSION	A new certificate is being proposed – Automotive Introduction Certificate. A vote ensued. 7-0 in favor of adding the new certification. Motion carried forward.	
CONCLUSION	NEW! Automotive Introduction Certificate will be added into the Automotive / Advanced Transportation program.	
FOLLOW-UP ITEMS		PERSON RESPONSIBLE
		DEADLINE
4. Possible Growth Avenue		
4.1 Licensing, Engine Performance, and Alternative Fuels		
DISCUSSION	Discussed ensued about growth opportunities in the areas of licensing, engine performance, and alternative fuels. Mike and Javier shared there is a coming need for high-voltage safety training and current growth opportunity in large, hydrogen engines. Jeff Kabel shared that Rancho Mirage High School is looking to build an alternative fuels course that will create a pathway for students into COD and local companies, such as Sunline Transit. Jeff also shared details about the recent trip RACE Academy students took to Dearborn, MI.	

CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
5. Two-Tear Academic Plan			
DISCUSSION	The Automotive / Advanced Transportation Associates Degree program is designed for students to be able to complete in two years and is intended to prepare students for immediate employment in the automotive field.		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
6. Non-credit courses			
DISCUSSION	Discussion of necessary skills needed for existing workers that do not require completion of a complete certificate or degree program. It was unanimously agreed on that writing repair orders and safety training are both needed. Mike and Javier suggested keeping the curriculum together.		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
7. Equipment			
DISCUSSION	The latest Program Review Update (PRU) was shared with the group to review. Members were encouraged to make suggestions of any high-demand equipment not listed in the PRU.		
CONCLUSION			
FOLLOW-UP ITEMS:		PERSON RESPONSIBLE	DEADLINE
Include a copy of the PRU for members to review in-depth and provide suggested, if any.		Dorothy Anderson / Prudence Bailey	
8. Good of the Order / Open Discussion			
DISCUSSION	Mike and Javier expressed there are opportunities for students to participate in a work-experience program with Sunline.		
CONCLUSION			
FOLLOW-UP ITEMS		PERSON RESPONSIBLE	DEADLINE
Connect Mike and Javier with work-experience to establish opportunities for automotive students.		Prudence Bailey	
9. Adjournment: Meeting adjourned at 12:05pm			

NEXT MEETING:

This concluded the meetings for the 2017 – 2018 school year.

Dorothy and Doug will advise on the next meeting date.